



NEVADA STATE BOARD OF OSTEOPATHIC MEDICINE

****PUBLIC NOTICE****

BOARD MEETING

September 9, 2025 @ 5:30 PM

AT THE FOLLOWING LOCATION:

***Nevada State Board of Osteopathic Medicine ~ Conference Room
2275 Corporate Circle, Suite 210
Henderson, NV 89074***

To join by Video/Teleconference on your computer, mobile app or room device, control+click:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2VkODAwMDItNDRhYy00NWFiLTg2ZWVtYjkwZGY5MzExODgx%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%22158cf6e6-ab0d-4a3b-b6c1-246214aac308%22%7d

To join Meeting ID through Microsoft Teams:

Meeting ID: 269 548 210 084 2

Passcode: QW2Q2kz9

Please Note: The Board may take action on any agenda item delineated for action (discussion /for possible action); likewise, no action may take place on non-agenda items, including public proposals.

A (+) plus sign preceding an agenda item signifies that if the matter is an action item, in certain situations, the option exists to declare the meeting on that agenda item to be a Closed (Executive) Session per NRS 241.030.

All information or documents supplementing agenda items that are not otherwise confidential will be available in limited quantity at the board meeting office.

****** MINUTES ******

I. CALL TO ORDER (Discussion/ For Possible Action) Carla Perlotto, President

Roll call to determine presence of a quorum. The following Board members were present:

Carla Perlotto, PhD

Andrea Weed, D.O.

Paul Janda, D.O.

Nasim McDermott, D.O.

Dean Polce, D.O.

Billie Casse, D.O.

Board Staff present:

Frank DiMaggio, Executive Director

Carrie Klein, Licensing Specialist Assistant
Clayton Bailey, Complaint Specialist/Investigator
Krissi Lowry, Compliant/Administrative Assistant
Therese Shanks, Esq., Board Attorney
Joseph Ostunio, Deputy Attorney General

Public:

Dave Dazlich, McDonald Carano

II. PUBLIC COMMENT

NOTE: *Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual, the board may refuse to consider public comment. See NRS 233B.126.*

No public comments were received.

III. Review/Discussion/Consideration for possible approval of a Board Policy regarding Issuance of Licenses (For Possible Action) Carla Perlotto, President

Board President Perlotto introduced a draft policy drafted by Executive Director, Frank DiMaggio, aimed at addressing interruptions in the licensing process caused by external delays, particularly those experienced recently with state system outages. Dr. Perlotto explained that one of the goals of the policy is to ensure the Board is not halted by such disruptions and can continue processing and issuing licenses in a timely manner.

Under this proposed policy:

- The Executive Director would be delegated authority by the Board to issue certain licenses.
- All licenses issued under this policy by the Executive Director would be placed on the next Board meeting for Board review post-issuance.
- This would allow the Board to uphold its standards while avoiding delays that impact applicants unfairly.

Board President Perlotto reviewed the policy and stated that, pursuant to the policy, the Board delegates its authority to approve and issue certain licenses as set forth in the Nevada Revised Statutes listed in the policy to the Executive Director; and that the Executive Director will ensure that all license applications are properly reviewed and are in full compliance with the applicable statutes and regulations.

President Perlotto then asked if there were any questions or concerns before proceeding to a vote.

Dr. Weed asked if the wall certificate was something they could put on their wall. Board President Perlotto clarified it was to be displayed on your wall indicating you are licensed. It was noted that licensees also have the option to print their own wallet card using Thentia, should they choose to carry one.

Board President Perlotto acknowledged the great work of Executive Director DiMaggio and staff in reviewing license applications, noting that during her time on the Board, no applicants have been removed from the approval list except for incomplete paperwork.

Board President Perlotto recommended adding policy language in the future to specify when a license application should be brought before the Board for approval—such as cases involving criminal records or ethics violations.

Board President Perlotto invited additional suggestions from Board members and proposed approving the draft policy as written, with the understanding that potential safeguards could be developed and added in the near future to allow more time for consideration.

Dr. Polce commented that the draft policy seems to require licenses issued pursuant to the policy appear on the next Board agenda for review.

Board President Perlotto clarified the Board cannot revoke licenses once approved by the Executive Director. Her concern is to ensure that future Executive Directors follow the same practice as Executive Director DiMaggio. She suggested adding language to the policy to formalize this step—requiring that applications involving issues like criminal history or ethics violations be brought to the Board prior to approval.

Executive Director DiMaggio agreed and suggested amending the policy at the next or a future board meeting to require the Executive Director to bring any ethical or criminal concerns about a license applicant to the Board before issuing a license. He confirmed that he is already following these procedures. Dr. Perlotto and Mr. Nigam are aware that when issues arise, Executive Director DiMaggio brings them to their attention to determine whether a licensee should appear before the Board and seek approval accordingly. Executive Director DiMaggio stated there is a comprehensive internal processing checklist applied to every file. This checklist is very thorough, and there are at least two sets of eyes that review the application before it reaches him for his final review and approval.

Executive Director DiMaggio stated that he identifies and resolves issues before license applicants are placed on a Board agenda. For more serious matters-such as criminal history, malpractice complaints, or ethical issues- such are referred to the Board President to determine whether the license applicant should appear before the Board at a Board meeting.

Board President Perlotto stated that if the Board members are comfortable with the current version of the draft policy, with the understanding that it will be revisited and refined at a future meeting, a motion to approve can be made at this time.

Dr. Janda made a motion to approve the Board Policy regarding Issuance of Licenses with an understanding that it will be revisited at a future Board meeting; seconded by Dr. McDermott. There being no further discussion, the Board unanimously approved the Board Policy regarding Issuance of Licenses with an understanding that it will be revisited at a future Board meeting

IV. PUBLIC COMMENT

Mr. Dazlich asked if the Board would like a government affairs update. Executive Director DiMaggio stated that he did not put the legislative update on this agenda due to the cyberattack issues the State and the Board are experiencing. Mr. Ostunio stated that he prefers we add this to the next available Board meeting since it was not on the agenda. No other public comment was received.

V. ADJOURNMENT (*For Possible Action*) Carla Perlotto, President

Dr. Janda made a motion to adjourn the meeting, seconded by Dr. Casse. There being no further discussion, the Board unanimously voted to adjourn the meeting.

Minutes approved by the Board at the October 14, 2025 Board Meeting